



PAJARO VALLEY UNIFIED SCHOOL DISTRICT

School Roster Information Change Request

① Student Information as per Official Record

Last Name	Suffix	First Name	Middle Name	Gender
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Male <input type="checkbox"/> Female

Date of Birth	Place of Birth – Name of Hospital/Facility	City	State (if US)	Country
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

② Student Information for School Roster

Last Name	Suffix	First Name	Middle Name	Gender
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Them, They

③ Last School Attended

The birth certificate or hospital document with legal name and gender will be maintained in the cumulative folder, as required by state regulation. 5 Cal. Code Reg. 432(b)(1), (D). (District must maintain permanent record with legal name and gender.) The permanent record will be changed if there is a legal change or gender.

Parent/Guardian Signature _____ Date _____
(Optional)

- I have discussed my intent to submit this request with my child's other parent/guardian (if any).
- I understand the family/student must notify the District if transcripts or other documents with legal name/gender are needed for college or financial aid applications, or any other reason.

To PVUSD employees reviewing this document: Student records may only be reviewed if necessary for the performance of job responsibilities. Confidential student information shall not be shared with any other persons unless authorized by the parent/guardian or student over 18. Violation of federal and state confidentiality laws and Board policy may be cause for discipline up to and including termination.

Submitted by _____ Site _____
Employee